

DRAFT

October 19, 2016

Members: Clem Nilan, Theresa Alberghini DiPalma, Terry Dorman (by phone), Joan Shannon (by phone), Jane Knodell, Karen Paul (by phone)

Member's Absent: Dave Hartnett, Tim Halvorson, David Provost

Others Present: Stephen Barraclough, Dawn Monahan, Jeremy Patrie, Nicholas Martin and Stacey Trudo

Public Members: Pat Robins, Cully Brown

Provost requests Nilan to Chair the meeting in his absence

Meeting commenced at 5:48 p.m.

1. Agenda

Nilan: The first item on the agenda is the agenda. Are there any additions or changes to the agenda?

Barraclough: Mr. Dorman requested to move the executive session item immediately after the public forum.

2. Approval of minutes from last BTAB Meeting

MOTION to approve the minutes from the September 14, 2016 Burlington Telecom Advisory Board ("BTAB") meeting, made by *Alberghini DiPalma*, seconded by *Paul*. Knodell abstain due to absence of last meeting. *Unanimous*.

3. Public Forum

Nilan opens Public Forum.

Brown: Here to observe for a class project (Community Development Class) for how the process takes place

Nilan closes Public Forum.

MOTION to find that the public disclosure of information relating to the negotiations around the sale of Burlington Telecom would be adverse to Burlington Telecom and the people of Burlington, made by *Knodell*, seconded by *Alberghini DiPalma*. *Unanimous*.

MOTION to move meeting into Executive Session made by *Knodell*, seconded by *Shannon*. *Unanimous*.

4. Executive Session -entered at 5:50 pm

Barraclough: Request the Burlington Telecom management team be present in executive session

MOTION to move out of executive session at 7:00p.m. made by *Knodell*, seconded by *Alberghini DiPalma*. *Unanimous*.

MOTION to find that the public discussion of the BT Incentive Plan would put Burlington Telecom at a disadvantage made by *Knodell*, seconded by *Alberghini DiPalma*. *Unanimous*.

MOTION to move meeting into executive session based on those findings made by *Knodell*, seconded by *Alberghini DiPalma*. *Unanimous*.

Executive Session – entered at 7:05p.m.

MOTION to move out of executive session at 7:10p.m made by *Knodell*, seconded by *Nilan*. *Unanimous*.

MOTION to move to approve the BT Incentive Plan made by *Knodell*, seconded by *Alberghini DiPalma*. *Unanimous*.

MOTION to postpone BT Management Update made by *Knodell*, seconded by *Alberghini DiPalma*. *Unanimous*.

MOTION to adjourn made by *Knodell*, seconded by *Alberghini DiPalma* at 7:15 p.m. *Unanimous*.