

Burlington Telecom Advisory Board

DRAFT

January 21, 2015

Special Meeting

Champlain College Aiken Room, Morgan Room

Members: David Provost, Clem Nilan, Vince Brennan, Joan Shannon, Karen Paul (arrived at 5:49 p.m.)

Member's Absent: David Parker, Theresa Alberghini-DiPalma and Tim Halvorson

Others Present: Stephen Barraclough, Amber Thibeault, Nick Martin, Stacey Trudo, Jeremy Patrie, Dawn Monahan and Gillian Wildfire, Terry Dorman (by phone)

Public Members: Pat Robins (Special Advisor), Jason Pelletier and Bradley Holt

Meeting commenced at 5:34 p.m.

1. Agenda

MOTION to approve the agenda made by *Shannon*, seconded by *Paul*. *Unanimous*.

2. Approval of Minutes from December 16th BTAB meeting

MOTION to approve the minutes from the December 16th Burlington Telecom Advisory Board ("BTAB") meeting, made by *Shannon*, seconded by *Paul*. *Unanimous*. *Nilan* abstained as he wasn't on the committee.

3. Public Forum

- a. *Bradley Holt*: Mentioned Obama's statements last weekend and last night on community broadband. Last week Holt and members of Burlington Telecom were at the Gigabit City Summit, it was an interesting event. Encourage BTAB to check out the report on community broadband solutions that was released. In June, community broadband summit of the Mayor's in the White House, how Burlington can be involved in this.

4. Report from Chair of the BTAB

Provost: final step made to restructure BT since the last meeting. Thank you to all that were involved. To the team that has been running BT, a huge thank you. On a good path forward. Moving into the next chapter. Council appointed three new members to the BTAB.

- Theresa Alberghini DiPalma– marketing experience, voice of another large institution.
- Tim Halvorson – owner of Halverson’s Café. Active in the BBA. Representing the voice of small business in Burlington.
- Clem Nilan, former General Manager of City Market and Onion River Coop. Bringing Coop efforts.

3 City Councilors remain on the BTAB, no changes. Robins has stepped down from BTAB. In the next few months, have BTAB focus on identifying the criteria of sale or partnership.

5. Telecom Access on the Waterfront – end to end

Brennan: possibility of access end-to-end fiber on the waterfront for blue lights which would provide access to underground communities that are currently not served. Video attached to blue light stations (security cameras). Wi-Fi opportunities to expand services with infrastructure. Parking garage investment.

Barracough: BT should look at what is being proposed and get a sense of what might be involved to deploy fiber along the bike path.

Brennan: Blue lights will be brought forward which will be funded by the bike path renovations. There will be fiber needed for the blue light systems. Maintenance activity that needs to happen with blue light system.

Burlington Telecom agreed to provide rough estimate of figures for the next Burlington Telecom Advisory Board meeting.

6. Burlington Telecom Financial and Operational Update

Barracough: In February, will report on financials and well as operational priorities for the balance of the fiscal year.

- Introduce Dawn Monahan as the new Burlington Telecom controller.
- Net 42 subscribers at the end of December 2014 for a total of 4975 subscribers.
- Need to get the community behind the asset.
- Discussion regarding Kansas City. Everyone supports the build. Anchor institutions driving the fiber optic network. *Provost*: need Burlington businesses and institutions. How will management accomplish this and what do we need from the board? *Nilan* discussed how this was reminiscent of City Market discussion.

- Discussion regarding a packet of materials and orientation for new BTAB members. Packet should include original Blue Ribbon Committee reports, settlement agreement and financial information.

Played video clips from President Obama.

Wildfire: Reviewed new logo and website. Focused on ease of use. Discussed press release and news conference.

Dorman: offered to meet with new BTAB members to go through background.

Shannon: discussed feelings related to the press conference/launch yesterday. Did not feel engaged in the process. Hope that going forward BTAB is more involved in these types of things.

Provost: missed huge opportunity around the relaunch of Burlington Telecom. Board is here to help BT. Stronger statement to the community at press conference if BTAB had been involved.

Robins: stated that BTAB members should be familiar with the settlement agreement.

MOTION to adjourn made by *Shannon*, seconded by *Brennan* at 6:49 p.m. *Unanimous*.