

DRAFT

July 5, 2017

Members Present: David Provost, Clem Nilan, Tim Halvorson, Theresa DiPalma Alberghini, Joan Shannon, Karen Paul, Jane Knodell, Dave Hartnett

Member's Absent:

Others Present: Stephen Barraclough, Mayor Miro Weinberger, and Terry Dorman (via phone)

Meeting commenced at 5:35 p.m.

1. Agenda

MOTION to approve the agenda made by *Shannon*, seconded by *Nilan*. *Unanimous*.

2. Approval of Minutes from June 28, 2017 BTAB meeting

MOTION to approve minutes from the June 28, 2017 Burlington Telecom Advisory Board ("BTAB"), made by *Shannon*, seconded by *Nilan*. *Unanimous*.

3. Public Session

None

4. Public Update on the Sale of BT

Provost – Tonight's work session will be to continue the review of the Letters of Intent. Since last week we've received clarifications and questions answered from candidates. We are still on track to send our findings to City Council on Monday, July 10. Revised LOIs are expected to trickle in over the next few days. It is expected that little, if nothing, will change in the fundamental principles in the concepts of each finalist. Our goal tonight is to work through the LOIs and finalize list to move forward to the council. The City Council will then develop their own timeline to foster the finalists forward. The current timeline envisages the Council making their selection by early August. It is unknown if they will want to move forward with one or several finalists. The BTAB remains hopeful that the process remains on track for completion for submission to the Public Service Board by early October in order to hit the deadline of January 2, 2018 to maximize the financial benefit to the city.

Shannon – Katie Jickling of Seven Days contacted me to ask whether the names of the finalists will be made public on July 10 at the City Council meeting. I answered that I did not believe they would be, but wanted to confirm that.

Knodell – Your answer was correct.

Shannon – At what point do we expect they will be made public?

Knodell – That has yet to be decided and will be discussed at tonight's work session.

Provost – Additionally, some of the LOIs are not legally permitted to be made public under the terms of the signed Non-Disclosure Agreements (NDA's), so that will have to be reconciled with the potential candidates.

5. Executive Session

MOTION to find that the premature disclosure and general public knowledge of the contract negotiations to sell Burlington Telecom would place the City of Burlington at a substantial disadvantage made by *Shannon*, seconded by *Knodell*. *Unanimous*.

MOTION to enter Executive Session, including the BTAB members, Mayor Weinberger, Stephen Barraclough, Terry Dorman and additional City Council members present, based upon these findings made by *Shannon*, seconded by *Knodell*. *Unanimous*. Executive Session entered at 5:40 p.m.